



Santiam Canyon School District 129J

150 SW Evergreen St.
Post Office Box 197
Mill City, Oregon 97360
Office (503) 897-2321

Todd Miller, Superintendent
Yvonne Hanna, Business Manager
Alexis Winn, Payroll
Nichole Cooper, AP & Administrative Secretary

SCHOOL BOARD MEETING REGULAR SESSION

December 14, 2016, 5:30 p.m.
Santiam Elementary

- | | | |
|-----|--|------------|
| 1.0 | Call to Order and Flag Salute | Action |
| 2.0 | Approval of/or Changes to the Agenda | Action |
| 3.0 | Public Comment
(Please complete an intent form prior to the call to order so the Chair knows you wish to speak.) | Discussion |
| 4.0 | Santiam Spotlight – Margo Williams, OFAST (Oregon Formative Assessment for Students and Teachers) | Report |
| 5.0 | Oral Reports | Report |
| | 5.1. Santiam Jr./Sr. High – David Plotts | |
| | 5.2. Santiam Elementary – Margo Williams | |
| | 5.3. Superintendent’s Report – Todd Miller | |
| | 5.4. Financial Report – Yvonne Hanna | |
| 6.0 | Consent Agenda | Action |
| | 6.1. Minutes of the November 9, 2016 Regular Board Meeting | |
| | 6.2. Minutes of the November 22, 2016 Special Board Meeting | |
| | 6.3. November Expenditures Report | |
| | 6.4. Second Reading of Policies | |
| 7.0 | Action Items | Action |
| | 7.1. Accept Oregon Connections Academy Audit Report Year Ending June 30, 2016. | |
| | 7.2. Approve findings report regarding exemption from competitive bidding requirements and use of the Construction Manager/General Contractor method of procurement for the Santiam High School Gym Retrofit | |
| | 7.3. Accept Changes to Superintendent Contract | |
| | 7.4. Accept Recommendation to Hire Hannah Baker, Special Education | |
| | 7.5. Accept Recommendation to Hire Jason Severs, Night Custodian | |
| | 7.6. | |
| | 7.7. | |

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues: Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321

- 8.0 Information Items Discussion
 - 8.1. Linn County vs. State of Oregon & Dept. of Forestry Pending Class Action
 - 8.2. Staff Holiday Party, December 16th at Noon, SJSHS Commons
 - 8.3.
 - 8.4.

- 9.0 Executive Session Discussion
 - 9.1. None

- 10.0 Items for the Next Meeting/s Discussion
 - 10.1. Next Regular Meeting Date: January 11, 2017, 5:30 p.m. at Santiam Elementary

- 11.0 Motion to Adjourn

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues: Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321

SANTIAM CANYON SCHOOL DISTRICT 129J

REGULAR BOARD MEETING

Santiam Canyon School District Office

November 9, 2016

The Board of Directors of the Santiam Canyon School District 129J, Linn and Marion counties, met at Santiam Elementary School on November 9, 2016. Board members present were: Richard Moore, Angie Fencl, Alicia Boyd, Jeremy Tinney and Jamey Fawcett.

1. Call to Order and Pledge of Allegiance: Rich Moore called the board meeting to order at 5:30 pm and led the Pledge of Allegiance.
2. Approval and/or Changes to the Agenda: Remove 4.0, Santiam Spotlight. Add 7.10, Approval of Crosswalk from the HS Gym to Switchback Café. Add 8.1.2, GBA-AR(2) -Veteran's Preference. Add 8.1.3, GBA-AR(1) – Equal Employment Opportunity.
3. Public Comment/Audience Inquires: Mr. Miller introduced Don Dormann, Assistant Superintendent at LBLESB (Linn Benton Lincoln Education Service District).
4. Santiam Spotlight: Removed for the Month
5. Oral Reports:
 - 5.1. Connections Academy: Allison Galvin reported on the College Now/Dual Credit Program. Over the past five years, 408 students have received college credit through the program. They partner with Linn Benton Community College as well as Chemeketa Community College. 49 college credits are the most that a student has graduated with. She also reported that their graduation rate continues to improve and they are hoping to break 60% for 4 year completers and 65% for their 5-year graduation rate.
 - 5.2. Santiam Jr/Sr. High School: *see attached*. In David Plotts absence Todd Miller reported the following: The football team is doing well and the have the highest GPA in the 2A division. They also received a sportsmanship award from the Salem Officials Association. The Veteran's Breakfast, Alumni Tournament and Hall of Fame Banquet are upcoming. We were also awarded a \$25,000 grant from Muscle Milk (Hormel) for weight room upgrades.
 - 5.3. Santiam Elementary School: *see attached*. Margo shared that conferences will be held on the 15th and 17th of November. Enrollment was at 301 as of today. Committees continue to meet and establish goals, action plans and finalizing for the year. They are focusing on attendance and working with the attendance officer to find incentives for attendance. Mondays are the most missed day. They currently have a 2-1 ratio of Chromebooks to students and would love to have Chromebooks for all.
 - 5.4. Superintendent's Report: *see attached*. Todd reported that our grad rate is currently over 80%. The Elementary Custodian and Counselor positions have been posted. There is a good chance that we will receive another seismic grant for the Auditorium. He spoke about the CM/GC (Construction Manager/General Contractor) process. He also spoke with RSS Architecture about doing an update to the previous report they completed on our facilities. He will also be holding a meeting the week of Thanksgiving to discuss preschool possibilities.
 - 5.5. Financial Report: Todd shared the October 2016 financial report. Everything is fairly steady. There were some adjustments made today with ODE in regards to ORCA enrollment.
6. Consent Agenda:
 - 6.1. A motion was made by Angie Fencl to approve the consent agenda including the minutes of the October 12, 2016 and the October expenditure reports. Jamey Fawcett seconded, motion passed 5-0.
7. Action Items: See Below
 - 7.1. Vote on the Proposed 2017-18 OSBA Legislative Priorities and Policies Resolution. Rich Moore moved to vote yes on the resolution, Jamey Fawcett seconded, motion passed 5-0.
 - 7.2. Accept Oregon Connections Academy Annual Report, a motion was made by Angie Fencl and Jamey Fawcett seconded, motion passed 5-0.
 - 7.3. 7.3 – 7.8, Accept Recommendation to Hire Winter Coaches, a motion was made by Jamey Fawcett and Jeremy Tinney seconded, motion passed 5-0.

- 7.9. Accept Recommendation to Hire George Morriera, Santiam Elementary Head Custodian, a motion was made by Jeremy Tinney and seconded by Angie Fencl, motion passed 5-0.
- 7.10. Approve a Crosswalk between the Santiam Jr./Sr. High School Gym and Switchback Cafe, a motion was made by Jeremy Tinney and seconded by Angie Fencl, motion passed 5-0.

8. Information Items:

8.1. First Reading of Policies

8.1.1. GBA – Equal Employment Opportunity

8.1.2. GBA-AR(1) – Equal Employment Opportunity & GBA-AR(2) – Veterans’ Preference

8.2. Approval of Linn County Mental Health Contract. Currently they only accept students who are on Oregon Health Plan. We would like to supplement with some funds so that kids who don’t qualify otherwise could be seen.

9. Executive Session: None

10. Items for Next Meeting: Next meeting December 14, 2016.

11. Motion to Adjourn: Jeremy Tinney moved to adjourn and Angie Fencl seconded, the motion and it passed 5-0, meeting adjourned at 6:32 p.m.

Board Chairman

Board Secretary

SANTIAM CANYON SCHOOL DISTRICT 129J

SPECIAL BOARD MEETING

Santiam Canyon School District Office

November 22, 2016 at 4:00 p.m.

The Board of Directors of the Santiam Canyon School District 129J, Linn and Marion counties, met at Santiam Canyon school district office on November 22, 2016. Board members present were: Richard Moore, Jamey Fawcett, and Alicia Boyd (via teleconference).

1. Call to Order: Rich Moore called the board meeting to order at 4:00 p.m.
2. Add to agenda: Add agenda 4.5, Surplus weight room equipment
3. Public Comment
4. Action Items
 - 4.1. Rich Moore moved to approve and accept Resolution 16-17-02, Muscle Milk Recovery Grant for \$25,000, Jamey Fawcett seconded the motion and it passed 3-0
 - 4.2. Rich Moore moved to approve Fitness Giant as the vendor for purchases of equipment for a total over \$10,000, Jamey Fawcett seconded the motion and it passed 3-0
 - 4.3. Rich Moore moved to approve the Emergency procurement for fire panel & system upgrade at the Santiam Elementary School, Jamey Fawcett seconded the motion and it passed 3-0
 - 4.4. Rich Moore moved to select & approve Oh Planning and Design as the Long Range Facility Planning, Alicia Boyd seconded the motion and it passed 3-0.
 - 4.5. Jamey Fawcett moved to surplus the existing weight room equipment, Jamey Fawcett seconded the motion and it passed 3-0
5. Motion to Adjourn: Rich Moore moved to adjourn and Jamey Fawcett seconded the motion and it passed 3-0, meeting adjourned at 4:39 p.m.

Board Chairman

Board Secretary

SANTIAM JR/SR HIGH SCHOOL BOARD REPORT

December 14, 2016

ACADEMIC GOAL

- Received an update from the robotics team on their participation in league competition in Salem. The team is still very young and a little larger than last year. Advisors report the students are learning more all the time and are still excited.
- CTE programs in both the business and construction classes are continuing to challenge students and provide them with real life experiences.
- Thursday, December 15th, 151 students have met the qualifications to attend the PBIS rewards trip to the Star Theatre in Stayton to watch a movie. Students will leave at 10:45am and return at approximately 2:30pm. Students earn the trip through good attendance, passing all their classes, and not having any referrals. Congratulations to all those doing great things.
- 7-8th grade girls' basketball ends this week. 7-8th boys' basketball begins right after Christmas break.

STAFF GOAL

- An alumnus is working with the school on helping improve some of the facilities.
- At the last in-service teachers were trained on some additional ways to use chrome books in the classroom. The two facilitators from Salem did a good job.
- Classes are currently putting together food boxes to help the local food bank.
- Wednesday's basketball against Scio is the annual "Slam Dunk Community Hunger Night". Fans, players, coaches, etc. are all expected to bring some canned foods to get into the game, otherwise they have to pay regular admission prices. Food goes to the local food bank.
- The school will hold a Christmas assembly on Friday, December 16th from 9:00 – 10:30am.

INFRASTRUCTURE GOAL

- Remodeling of the space behind Mr. Reeser's office is almost complete. It is currently being used on a modified basis. It is called the "Reflection Room".
- Plans are being developed to continue with upgrading facilities around the grandstands, track and football areas. The goal is to improve safety, improve participation, reduce facility maintenance, and provide a better overall environment for participants and spectators, with minimal expense to the district.
- Some of the weight equipment purchased through the grant has been arriving and put into use.

Santiam Elementary School
Board Report
12/14/2016

Enrollment: 302

Academic:

- Students have ended their first set of Fall Conferences we had decent attendance
- Attendance for the school from September through November is 94.79%
- Students will begin being assessed winter EASY CBM upcoming to rearrange our RTI groups
- SBAC scores from last year were disseminated to 4-6 grade parents
- Title IA brochure about our Title IA program was disseminated to parents at conferences
- Student Parent Teacher compact was discussed and signed at conferences.

Staff

- Proposed hire for LSC Hannah Baker we are super happy with her performance
- SPED IA interviews upcoming
- Counselor Interviews 12/13
- OFAST work continues and completed COP (community of practice 2)
- Proposed hire for Nighttime custodian Jason Severs

Infrastructure

- Working with Chris Lindemann and Alex Nalivaiko on plans for special education classrooms and upgrades
- Working with Chris Lindemann on proposed counselor office space
- Fire panel update: Cost and schedule hope to have done over the break
- Clock update looking for someone to work on that, see Todd Miller
- Over break our gym floors will be completed 12/23

Leadership

- Continued work with ODE on Title IA audit (due Jan 17th)
 - Continued work with ODE, staff and our instructional coach on OFAST implementation
 - Reviewing all goals and timelines for Title IA school wide program and plan
 - Scheduling preschool on site opportunities for the Winter/Spring timeframe
-
- Big Thank YOU to Slayden Construction for providing Thanksgiving baskets to families in need as well as our local churches!



Santiam Canyon School District 129J

150 SW Evergreen St.
 Post Office Box 197
 Mill City, Oregon 97360
 Office (503) 897-2321

Todd Miller, Superintendent
 Yvonne Hanna, Business Manager
 Alexis Winn, Payroll
 Nichole Cooper, AP & Administrative Secretary

Santiam Canyon School District Board Notes

December 2016

1. ACADEMIC GOAL

- a. Our projected 4-year graduation rate from last school year is expected to be over 80%, which is the highest we have been in quite some time.
- b. With the weather closures this week, I have attached the spreadsheet detailing our current instructional hours this year and the state requirements:

State Minimum for Grades 12	966 Hours
<i>We currently have:</i>	
149 Full Days * 6.65 Hours	964.25
2 Half Day * 3.8 Hours	3.8
Teacher PD (30) + PTC (16)	46
Total	1014.05

*6.65 Hours = 339
minutes*

State Minimum for Grades 9-11	990 Hours
<i>We currently have:</i>	
149 Full Days * 6.25 Hours	906.25
2 Half Day * 3.25 Hours	3.25
Teacher PD (30) + PTC (16)	46
Total	955.5

*6.25 Hours = 375
minutes*

State Minimum for Grades K-8	900 Hours
<i>We currently have:</i>	
149 Full Days * 6 Hours	870
2 Half Day * 3 Hours	3
Teacher PD (30) + PTC (16)	46
Total	919

*6.25 Hours = 360
minutes*

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues: Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321

2. STAFF GOAL

- a. Interviews for the SES Counseling position will begin next week. We have several qualified applicants that the staff are excited to interview.
- b. Continued meetings have taken place with representatives of Family Building Blocks, Relief Nursery and Oregon Community Foundation to discuss adding family services and preschool supports into the canyon, and looking into places for the services. We have been exploring options: our own facilities, building new, modular, or using the newly purchased Cedar Street house.

3. INFRASTRUCTURE GOAL

- a. The updated Facilities Assessment from RSS Architecture is completed with only some edits left to finish. The bill came to around \$2,000 for the service, which was well worth it.
- b. The gymnasium planning is well underway with many architects, engineers, testing companies and sub-contractor experts coming to look, assess and plan for the upcoming project.
- c. I have been working on getting a rental company to manage the new house rental. There has been some difficulty in finding a business to take it on for us. The best option, as of now, is a company in Stayton that would take it on in January.
- d. The elementary fire system replacement planning is underway and plans are now with the county to get approval. We are still hoping for a winter break install.
- e. We are also working on getting the master clock/bell system replaced at the elementary school, which could cost \$3,000-\$4,000.

4. LEADERSHIP GOAL

- a. 'Tis the season when state budgets and legislative talks begin heavily. The governor's proposed budget falls roughly \$500 million short of what the state feels is needed to maintain the status quo for all schools in the state this next biennium. Frankly, we were expecting worse, but there is still an uphill battle coming to get the funds needed to ensure that funds are stable the next two years. I will be working with COSA (Confederation of Oregon School Administrators), OSBA (Oregon School Boards Association), local legislators, committee chairs and others to inform and advocate for our schools.
- b. Again, I am so pleased with the culture within our schools. The staff and administrators have contributed to a noticeable change in our schools these last few years.