



Santiam Canyon School District 129J

150 SW Evergreen St.
Post Office Box 197
Mill City, Oregon 97360
Office (503) 897-2321

Todd Miller, Superintendent
Yvonne Hanna, Business Manager
Alexis Winn, Payroll
Nichole Cooper, AP & Administrative Secretary

SCHOOL BOARD MEETING REGULAR SESSION

February 08, 2017, 5:30 p.m.
Santiam Elementary

- | | | |
|-----|---|------------|
| 1.0 | Call to Order and Flag Salute | Action |
| 2.0 | Approval of/or Changes to the Agenda | Action |
| 3.0 | Public Comment
(Please complete an intent form prior to the call to order so the Chair knows you wish to speak.) | Discussion |
| 4.0 | Santiam Spotlight – Matt Graves, Pauly, Rogers, & Co., Audit Report | Report |
| 5.0 | Oral Reports | Report |
| | 5.1. Oregon Connections – Allison Galvin | |
| | 5.2. Santiam Jr./Sr. High – David Plotts | |
| | 5.3. Santiam Elementary – Margo Williams | |
| | 5.4. Superintendent’s Report – Todd Miller | |
| | 5.5. Financial Report – Yvonne Hanna | |
| 6.0 | Consent Agenda | Action |
| | 6.1. Minutes of the January 11, 2017 Regular Board Meeting | |
| | 6.2. January Expenditures Report | |
| 7.0 | Action Items | Action |
| | 7.1. Resignation of Jason Severs, Night Custodian | |
| | 7.2. Accept the Recommendation to Hire Jeanette Avila, Special Ed. Aide | |
| | 7.3. Linn County Mental Health Contract | |
| | 7.4. Appoint Open Budget Committee Seat | |
| | 7.5. Accept the Resignation/Retirement of Garry and Maria Plotts | |
| | 7.6. | |
| | 7.7. | |
| 8.0 | Information Items | Discussion |
| | 8.1. First Reading of Policies | |
| | 8.1.1. GCL/GDL – Staff Development | |
| | 8.1.2. IKI – Academic Integrity | |
| | 8.1.3. ING – Animals in District Facilities | |

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

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8.1.4. ING-AR – Animals in District Facilities

8.2.

8.3.

- 9.0 Executive Session Discussion
9.1. None
- 10.0 Items for the Next Meeting/s Discussion
10.1. Next Regular Meeting Date: March 8, 2017, 5:30 p.m. at Santiam Elementary
- 11.0 Motion to Adjourn

SANTIAM CANYON SCHOOL DISTRICT 129J
REGULAR BOARD MEETING
Santiam Canyon School District Office
January 18, 2017

The Board of Directors of the Santiam Canyon School District 129J, Linn and Marion counties, met at Santiam Elementary School on January 18, 2017. Board members present were: Richard Moore, Angie Fencl, Alicia Boyd, Jeremy Tinney and Jamey Fawcett.

1. Call to Order and Pledge of Allegiance: Rich Moore called the board meeting to order at 5:31 pm and led the Pledge of Allegiance.
2. Approval and/or Changes to the Agenda: Remove 5.1, Oral Reports – Allison Galvin, Remove Santiam Spotlight (rescheduled for Feb. 8). Add 7.8, Change in Policy & Title ACA-AR(2). Add information item 8.2 OSBA Recognition.
3. Public Comment/Audience Inquires: No public comment.
4. Santiam Spotlight: None.
5. Oral Reports:
 - 5.1. Connections Academy: Allison Galvin did not attend
 - 5.2. Santiam Jr./Sr. High School: *see attached*. David Plotts shared that one of the milk coolers in cafeteria is going out. It has been repaired; however, the recommendation is to not sink any more money into it and to budget for a replacement cooler for next school year. He shared that the PBIS movie day incentive was replaced with treats (due to the cancelled school) Also, Next December OSAA needs to vote on the reclassification and redistricting. There will be a recommendation, and he asked that the board provide feedback on that recommendation when it comes out. Dave shared that Gale Holfert attended to share news or answer questions regarding an alumni/community member, who is offering his company's services to upgrade the pole vault area this spring and is also interested in discussing long range plans to build a covered stadium. The immediate project would include a pole vault runway. Though moving the pole vault pit and creating the runway would not cost the district, there is a cost to upgrade and replace the pole vault mats and metal covers that could run an estimated \$18K, as well as a portable runway to provide the adequate covering necessary. Another project under consideration is to remove the large fir trees along the hill to prevent the mess of needles and branches that continually falls on the track. A question was asked if the school could then host a meet, David replied, to have a meet there would have to be eight lanes. Jeremy shared that he wants to make sure that we are looking at the future and that planning is essential. We want to avoid re-doing a project due to the lack of foresight. Rich Moore recommended creating a plan, and asked that Jeremy and Jamey serve on that committee.
 - 5.3. Santiam Elementary School: *see attached*. Pushing forward with OFAST grant, currently in module 3. Teachers have been asked to present to other grant recipients about what we are doing. This will more than likely be in the Spotlight next board meeting as well as present to ODE on Feb. 2nd. Margo also shared that there is a lock down drill scheduled for next week.
 - 5.4. Superintendent's Report: Todd shared that the seismic rehab work is moving along nicely. We have received two proposals for the general contractor RFP. Todd recently put in for another grant with the company CTL, which could potentially supply us 1:1 Chromebooks to students. This grant is for a pilot program that would supply two classrooms with Chromebooks. Todd shared that the district may see increased funds for ELL because we may be eligible for \$35K grant. He has been working on submitting documents and previous facility assessments to Oh Planning. He is expecting to receive a timeline soon. He shared that the Governor's budget is out, and he has heard that the Legislature has their own proposal that may be quite different. OASBO has sent out worksheets to help with communicating the various budget scenarios and how those numbers would impact our district. Mr. Moore asked about the Fire Alarm system at the Elementary school, Todd stated that unfortunately we are dealing with some bureaucracy in working with Linn County. The project will not be addressed until this summer, due to an estimated disruption taking up to 2 weeks. The good news is that Salem Fire will not charge us for any visits or resets between now and when the system is upgraded.
 - 5.5. Financial Report: Yvonne shared the financial reports from December and shared that county taxes and timber money is coming in. She directed the board to look at the draft of the infographic presentation that

she sent to them via e-mail. In keeping with the strategic plan, we strive to communicate more effectively the state of business and financial affairs to the public. She stated that the presentation is currently in draft form and she is seeking input from board members. Once finalized, we can share the information on the district website, district Facebook and via PDF format to local media outlets.

6. Consent Agenda:

- 6.1. A motion was made by Jeremy Tinney by to approve the consent agenda including the minutes of the December 14, 2016 and the December expenditure reports, Angie Fencil seconded, the motion passed 5-0.

7. Action Items: See Below

- 7.1. Approve LBL-ESD Local Service Plan & Resolution 16-17-03. Todd recommended approval, but explained that this is a one-year resolution, not two (as typical in the past). Facilitated meetings will be happening in the next few months to address the LBL-ESD plan moving forward. Rich Moore moved to accept the one-year plan; Angie Fencil seconded the motion, passed 5-0.
- 7.2. Linn Co. vs. State of Oregon & Dept. of Forestry Pending Class Action, a motion was made to “opt in” to the lawsuit by Jeremy Tinney and seconded by Alicia Boyd, motion passed 5-0.
- 7.3. Accept recommendation to hire Ken Allison, Elementary Counselor. Margo shared that they had a large interview panel, which interviewed two qualified candidates. The panel agreed that Mr. Allison was the best fit. Jeremy Tinney made a motion to hire Ken Allison and Angie Fencil seconded, the motion passed 5-0.
- 7.4. Adopt the 2017-2018 Budget Calendar. Todd reminded everyone that we have a vacant position on the budget committee and to be thinking of who might consider serving. Rich Moore moved to adopt the budget calendar and Jeremy Tinney seconded, the motion passed 5-0.
- 7.5. Accept changes to Superintendent contract. Todd shared that his current contract could leave district liable for more than maybe intended. Currently the superintendent’s contract does not have any carry over or limit to the amount of vacation or personal days accrued and paid out. Jamey recommended moving forward to add language that was more in line with other superintendents. The board agreed to do more research and discuss at the next meeting.
- 7.6. Use of house on Cedar St. Todd shared that we have not had any luck getting property management companies to show any interest in managing the district’s house on Cedar St. David Plotts suggested that maybe the property could be used as the Linn County Sheriff’s substation. David will call to see what the interest level is.
- 7.7. School Calendar – Closures, Addition of Days. Todd shared the 16-17 instructional report and stated that the district is currently within the requirement of hours. Dave and Margo both shared that teachers are feeling the result of missed days and feel they are behind. The board agreed that adding Fridays would be preferred rather than adding days to the end of the year. Rich Moore suggested that the Administration work with teachers to identify two Fridays to utilize. Jeremy Tinney made a motion to make up two days as of today and if there were additional snow days, they would add them on a 1 to 1 basis. Alicia seconded the motion, passed 4-0.

8. Information Items:

- 8.1. Division 22 Standards were presented to the board and community.
- 8.2. OSBA Board Recognition.

9. Executive Session: Board adjourned to Executive Session at 6:58pm under ORS192.660(2)(f) to consider records exempt by law from public inspection and returned at 7:09pm.

10. Motion to Adjourn: Jeremy Tinney moved to adjourn, Alicia Boyd seconded the motion, and it passed 4-0. Meeting adjourned at 7:11 pm.

Board Chairman

Board Secretary

SANTIAM JR/SR HIGH SCHOOL BOARD REPORT

February 8, 2017

ACADEMIC GOAL

- Students did a great job on first semester grades. There were a total of 47 students with a 4.0 GPA. 10 were in grades 7/8 and the other 37 in high school. Students with a 3.50-3.99 = 6 in grades 7/8 and 36 in grades 9-12. 3.00-3.49 = 17 in grades 7/8 and 22 in grades 9-12.
- To help students stay on track for graduation and to help keep them from repeating classes they took the previous semester, the school is allowing students who scored at least 50% or higher on their grade to continue making up work during the second semester. There are certain restrictions and timelines that will apply. Approximately 14 high school students and 12 junior high school students are eligible for this second chance.
- 23 students have earned Distinguished Scholar Honors. 9 seniors, 8 juniors and 7 sophomores. These students have received a 3.50 GPA for at least 3 semesters.
- The Robotics team finished 4th out of 16 teams at the last regular season competition at Sprague High School in Salem. Therefore, they get to compete February 11th in Hillsboro at the super competition.
- The school gave students a special treat (food of some sort) at the end of each day, for a week, for those students who had been eligible for the movie trip in December that was cancelled due to the weather. This was part of the PBIS rewards. Students seemed to appreciate it.
- The boys' basketball team is currently in a great position to qualify for the state playoffs. Should they qualify for the playoffs, they would either host or play their first game most likely on Friday, February 24th or possibly Saturday, February 25th. With a win, they would then qualify for the state tournament in Pendleton the following week. This will cause some challenges in staffing issues for school as many staff are coaching and/or will have children playing, so will want to attend.
- The school is reviewing both science and Language Arts curriculum. It is time to re-look at Science and the Next Generation Science Standards to make sure we are on track. Science teachers attended a science caravan last month to see new materials and discuss where our district is and/or needs to work on. Language Arts teachers will be meeting to review what each grade level is teaching to make sure students have the skills to both pass the state assessments and be ready for college.
- Gil Anspacher met on Friday, January 27th with the school's technology committee to address current and future needs. A plan is being developed for the junior/senior high school.

STAFF GOAL

- There was not a very good turnout for Parent-Teacher conferences in mid-January for those students who had failing or near failing grades. Only nine parents attended the afterschool conferences. The school will be re-evaluating the effectiveness of this conference.
- Mr. Miller, Mr. Lindemann, Mr. Reeser, and Mr. Plotts met with Nick Harville, SEDCOR (Salem Economic Development Corporation) about the possibility of getting a \$50,000

grant to help upgrade our construction program to better align with industry standards. Mr. Harville is in contact with the Ford Family Foundation who is restructuring how and to who they are giving grants. This grant may be available again for a second year at \$50,000. Santiam will be applying.

INFRASTRUCTURE GOAL

- The school is still moving forward with some of the upgrades to the track/football facility. The new pole vault area has been staked out. Gale Holfert is contacting Farline Bridge Company as to when they can come out and lay the foundation for the pit and runway area. Todd Miller and Mr. Plotts are working with a surveyor to find the school boundaries so we can look at taking down trees to the south of the track area. This will require contacting some of the homeowners in that area.
- The final weight equipment arrived and is now in the weight room. It looks sharp!

Santiam Elementary School Board Report February 8th, 2017

Enrollment: 303

Average attendance for the year: 94.64%

Academic:

- Mental health referrals: 5 (OHP eligible only)
- Behavioral referrals: 23 working with Mr. Summers
- 5th 6th grade behaviors are increased possibly due to lack of consistency with scheduled school/snow days
- Response to Intervention program has completed the winter benchmark for all students
- Read Across America day is coming up
- Rewards trips were completed on Feb 2nd for students who earned them with positive behavior
- Completed our rescreens for hearing for those students who failed the first time
- Vision screens will occur in early March
- 3-6 grades are discussing and preparing for SBAC ELA MATH and SCIENCE assessments

Facilities

- Completed a walk around and have begun planning for story well with Chris L. and Mr. Nalivaiko
- Lots of kudos to Mr. Morreira for keeping our floors shiny and clean. There are lots of thank you's and recognition from our staff to him for his work, a wonderful addition to our staff
- Working through space issues for location and support for our counselor who begins the week of Feb 20th

- Completed our first lock down drill, the students and staff did well. We found a few locks we need fixed and increase communication for the PE teacher to support this process.

Leadership

- OFAST grant work is continuing. We are receiving lots of kudos from ODE for our involvement and work. It is also translating to the classroom
- Preschool is in the works with several meetings with Family Building Blocks and another program to help support on-site a few days of the month program and parenting program more on the start of last near March board meeting
- Title IA monitoring is complete and I will be heading to ODE to complete the exit interview next Friday Feb.10
- We will begin reviewing and planning for next year for our Title IA plan as well as master schedule, budget and staffing needs

Staffing

- Mr. Severs provided his three week resignation, he will be assuming a supervisor role at the forestry service
- Ken Allison will begin work the week of Feb 20th



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Santiam Canyon School District Board Notes

February 2017

1. ACADEMIC GOAL

- a. The 2016 four-year graduation rate for Santiam Junior/Senior High School is 81%, which is 6% above the state percentage and higher than I recall it being in a long time. We have a small sample size, so our percentage can vary greatly by a few students. We have enacted many changes at the high school though that have made positive impacts. Oregon Connections Academy graduation rate is 62%, which is also their highest grad rate ever.
- b. We have added the following school days back into our calendar due to weather closures:
 - i. February 17, 2017
 - ii. March 17, 2017

If any additional days are missed, we have penciled the following dates to add back: April 14 and then April 28.

- c. Both buildings are discussing science curriculum options currently, to be considered for purchase this summer.
- d. We will be working with the OSU Extension to offer the Summer Junior Master Gardener program at Santiam Elementary School. This spring the CTE shop class will be building raised beds for the program.

2. STAFF GOAL

- a. Continued meetings have taken place with representatives of Family Building Blocks, Relief Nursery and Oregon Community Foundation to discuss adding family services and preschool supports into the canyon. Pre-school play groups may begin this spring at the elementary on Fridays.
- b. Kudos to Kristie Cunderman and Jenny Longfellow, who spoke at an ODE training. They spoke about the work they are doing around assessment, instruction and student learning. They did a great job.

3. INFRASTRUCTURE GOAL

- a. We completed our kick off meeting for the Long Range Facilities Planning. The committee will continually meet for the next few months, yet some dates to note are:
 - i. March 14- SES staff input meeting
 - ii. March 15- SJSHS staff input meeting
 - iii. March 15- 6:00-7:30 community forum
- b. We anticipate having a final plan for the board to review by April or May.
- c. To understand the timeline of facilities construction, if we were to approve a plan and pass a bond THIS November, a new building would not be ready for use until the fall of 2021.

4. LEADERSHIP GOAL

- a. The state budget is looking troublesome this next biennium. Thankfully, we have planned conservatively this past year, giving us wiggle room to absorb some of cuts coming.
- b. We are considering submitting a grant for our CTE Industrial Arts program to the Ford Family Foundation. The grant would be in partnership with the Salem Economic Development Corporation.

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- c. Alex met with ORCA Sped staff two weeks ago at ODE to review our process and ORCA progress toward starting a new special education program and two of the staff of ODE stated that we had a “model program”. Kudos to Alex and the ORCA team for working through is a big transition.

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