



# Santiam Canyon School District 129J

150 SW Evergreen St.  
Post Office Box 197  
Mill City, Oregon 97360  
Office (503) 897-2321

Todd Miller, Superintendent  
Yvonne Hanna, Business Manager  
Alexis Winn, Payroll  
Nichole Cooper, AP & Administrative Secretary

## SCHOOL BOARD MEETING REGULAR SESSION

October 12, 2016, 5:30 p.m.  
Santiam Elementary

- |     |   |            |
|-----|---|------------|
| 1.0 | Call to Order and Flag Salute   | Action     |
| 2.0 | Approval of/or Changes to the Agenda  | Action     |
| 3.0 | Public Comment<br>(Please complete an intent form prior to the call to order so the Chair knows you wish to speak.) | Discussion |
| 4.0 | Santiam Spotlight – Early Learning Hub Grant, Margo Williams  | Report     |
| 5.0 | Oral Reports  | Report     |
|     | 5.1. Oregon Connections – Allison Galvin  |            |
|     | 5.2. Santiam Jr./Sr. High – David Plotts  |            |
|     | 5.3. Santiam Elementary & ELL Report – Margo Williams   |            |
|     | 5.4. Superintendent’s Report – Todd Miller  |            |
|     | 5.5. Financial Report – Yvonne Hanna  |            |
| 6.0 | Consent Agenda  | Action     |
|     | 6.1. Minutes of the September 14, 2016 Regular Board Meeting  |            |
|     | 6.2. September Expenditures Report  |            |
|     | 6.3. Second Reading of Policy   |            |
| 7.0 | Action Items  | Action     |
|     | 7.1. Approve Wolverettes Entertainment Book Fundraiser  |            |
|     | 7.2. Approve Boys Basketball Overnight Trip to Sunriver   |            |
|     | 7.3. Approve Leadership Conference Overnight Trip to Seaside  |            |
|     | 7.4. Approve Purchase of Kubota Mower   |            |
|     | 7.5. Accept Resignation from Korbin Warriner, SES Head Custodian  |            |
|     | 7.6. Accept Recommendation to Hire Chris Pool, Groundskeeper/Transportation   |            |
|     | 7.7. Accept Recommendation to Hire Daniela Salinas, Asst. Dance Coach   |            |
|     | 7.8. Accept Recommendation to Adjust AJ Rock’s FTE  |            |
|     | 7.9. Approve Board Member Mileage Reimbursement   |            |
|     | 7.10. Accept Changes to Superintendent and Confidential Contracts   |            |
|     | 7.11.   |            |
|     | 7.12.   |            |

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

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|-------|--|------------|
| 8.0   | Information Items  | Discussion |
| 8.1.  | Scholarship Banquet, October 15, 2016  |            |
| 8.2.  | 2016 OSBA Annual Convention, November 10-13, 2016                              |            |
| 8.3.  |  |            |
| 8.4.  |  |            |
| 9.0   | Executive Session, None  | Discussion |
| 10.0  | Items for the Next Meeting/s   | Discussion |
| 10.1. | Next Regular Meeting Date: <u>November 9, 2016, 5:30 at Santiam Elementary</u> |            |
| 11.0  | Motion to Adjourn  |            |

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**SANTIAM CANYON SCHOOL DISTRICT 129J**  
**REGULAR BOARD MEETING**  
Santiam Canyon School District Office  
September 14, 2016

The Board of Directors of the Santiam Canyon School District 129J, Linn and Marion counties, met at Santiam Elementary School on September 14, 2016. Board members present were: Richard Moore, Angie Fencel, Jeremy Tinney, and Jamey Fawcett.

1. Call to Order and Pledge of Allegiance: Rich Moore called the board meeting to order at 5:30 pm and led the Pledge of Allegiance.
2. Approval and/or Changes to the Agenda: Move Executive Session to begin before Action Items. Add 8.21 Purchase of Chevy Tahoe, 8.22 Purchase of Chevy Cruze, 8.23 Surplus '98 Suburban, 8.24 Surplus Ford Pick-up, 8.25 Accept resignation of Doug Ellis.
3. Public Comment/Audience Inquires: None
4. Santiam Spotlight: None
5. Oral Reports:
  - 5.1. Connections Academy: Allison Galvin shared that school started for ORCA last Tuesday, Sept. 6th. This coming Friday, Sept. 16th is ORCA's Open House, beginning at noon to 3pm. The Santiam Senior class will be having a concession stand at the Open House. They were hoping to have occupancy in the building, but at this point they are waiting for issues with the driveway. The building passed final inspections with the county. Current ADM numbers came in at 3750. She expressed how the community has welcomed them. Becky Badger, Board Member stepped in a bit later in the meeting and shared that she is very happy with the relationship between ORCA and our district.
  - 5.2. Santiam Jr./Sr. High School: *see attached.* Dave Plotts highlighted that we went from providing 85 credits last school year to approximately 300. He expressed how exciting it is to have this group of new teachers, they are engaging with students and are bringing in great ideas. Would like to continue the 30-minute early release for students who have no tardies and are holding up their grades. He stated that there was a request from the senior class to put something on their mortar boards for graduation and asked how the board felt about this. The board expressed the opinion that the class should be unified and that is the intent, and agreed that mortar boards would remain without accessories.
  - 5.3. Santiam Elementary School: *see attached.* Margo shared that they are still enrolling kids on a daily basis. They have introduced music to the 2<sup>nd</sup> & 3<sup>rd</sup> grades once a week. It is creating interest for the after school music program. Life skills is going really well this year, they have approximately 7-8 students. There may be some fluctuation in the numbers as they evaluate students. Big kudos to George Morreira, the newest addition to our custodial staff. Also another kudos to the high school summer crew and the high school custodians for pitching in to get the building up and ready for the new school year. Margo shared that our school was selected for Title I monitoring, in January we will submit documentation for evaluation.
  - 5.4. Superintendent's Report: *see attached.* Todd reported that test scores are down in both math and language arts, and leadership is looking at it very closely to see what we can do and how we can better prep the students. Todd shared that the Oregonian recently reported that rural districts struggled with the SBAC. Dave Plotts introduced our new CTE Instructor, Chris Lindemann who was in attendance, and Todd shared the excitement for the new CTE program and the improvements to the physical space in the shop.
  - 5.5. Financial Report: Yvonne shared the August 2016 financial report, and stated that the district office is busy with open enrollment the implementation of AESOP our new substitute calling program, and preparing for the Oct. 13<sup>th</sup> final audit.
6. Consent Agenda:

- 6.1. A motion was made by Angie Fencl to approve the consent agenda including the minutes of the August 10<sup>th</sup> meeting and the August expenditure reports as well as the second reading of policies. Jamey Fawcett seconded, motion passed 4-0.
7. Executive Session: Entered into Executive Session at 6:39pm. Returned to regular session at 6:57pm
8. Action Items: See Below
  - 8.1. Accept Resolution 16-17-01, Formative Assessment Professional Learning Grant. Rich Moore moved to accept the resolution and appropriate the funds as outlined, Jeremy Tinney seconded the motion, passed 4-0.
  - 8.2. Accept the Resignation of Amy Rodriguez, SES Special Education Teacher, a motion was made by Angie Fencl and Jamey Fawcett seconded, motion passed 4-0.
  - 8.3. Recommendation to Hire Michelle Sisk, Attendance Officer, a motion was made by Jeremy Tinney and Angie Fencl seconded, motion passed 4-0.
  - 8.4. Recommendation to Hire Fall Coaches as outlined in the agenda. Jeremy Tinney moved to accept all coaches listed from 7.4 to 7.20, Angie Fencl seconded the motion, motion passed 4-0.
  - 8.5. Approve the purchase of the 2000 Tahoe for \$21,000, seats 8, 86K miles, a motion was made by Jeremy Tinney and seconded by Jamey Fawcett, motion passed 4-0.
  - 8.6. Approve the purchase of a 2013 Chevy Cruze for \$10,900 with 63K miles, a motion was made by Angie Fencl and seconded by Jamey Fawcett, motion passed 4-0.
  - 8.7. Recommendation the surplus of the `98 Chevy Suburban and advertise its sale, a motion was made by Rich Moore and seconded by Angie Fencl, motion passed 4-0.
  - 8.8. Recommendation the surplus of the Ford pickup and advertise its sale, a motion was made by Rich Moore and seconded by Angie Fencl, motion passed 4-0.
  - 8.9. Accept the resignation of Doug Ellis, a motion was made by Jamey Fawcett and seconded by Angie Fencl, motion passed 3-1.
9. Information Items:
  - 9.1. Scholarship Banquet, October 15, 2016.
  - 9.2. 2016 OSBA Annual Convention, November 10-13, 2016.
  - 9.3. First Reading of Policy GCBDD/GDBDD - Sick Time.
  - 9.4. Fall Regional OSBA.
  - 9.5. Auxiliary Gym – Angie shared that this year’s sports teams are struggling with practice schedules. Todd shared that he is getting names of companies that can perform a Facilities Assessment on the entire campus. Jamey volunteered to look at some options, and mentioned he had explored three different type of buildings, and will have more information at the next meeting. Some of the options could go up relatively quickly. Jeremy suggested that when the final payment from the Gates comes in that maybe it could be slated for this project. Rich suggested that we increase our members who serve on the Facilities Committee.
  - 9.6. Policy for enrollment – Angie asked about new students, and do they require a birth certificate to be enrolled? Todd stated that they do not. Angie said, at the high school it appears that there is not really a way to locate physical address. She shared a form that other schools are using that might help. Todd agreed to bring to the Administrative meeting and come up with a plan.
10. Motion to Adjourn: Angie Fencl moved to adjourn and Jamey Fawcett seconded the motion and it passed 4-0, meeting adjourned at 7:55 pm.

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Board Chairman

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Board Secretary

# SANTIAM JR/SR HIGH SCHOOL BOARD REPORT

## October 12, 2016

### ACADEMIC GOAL

- Our CTE business program will receive \$2000 (general allocation) to use in their Career Pathways program. This money is in addition to Perkins funding.
- Robotics team will be joining a league in Salem. This will allow them to compete more often, get more regular feedback, and will be shorter distances to travel.
- Construction class took a field trip to the Salem-Keizer Career Technical Education Center (CTEC). The trip was very enlightening to students and staff. Kids got to experience up-to-date equipment and expectations. More field trips will be coming.
- Construction class has been presenting students with many opportunities from how to properly use a hammer and tape measure, stake out an area, to putting up fencing, to planning a design, along with continual safety practices. General feedback is students love the hands on opportunities and are working hard.
- The Construction program will slightly change its CTE Pathways program. It will still be a CTE Construction class, but will change its strands to 1) Facilities Management, Construction, Welding, Construction Careers and Construction Application. Students will generally be doing the same things, but this alignment will also help the program secure additional funding from Career Pathways.
- Leadership is requesting permission for the annual OASC Leadership Conference in Seaside for November 6<sup>th</sup> & 7<sup>th</sup>.
- Teachers in Math and Language Arts have been examining SBAC scores from last year and are working on strategies to improve scores.
- Grades 7-8 will be taking Easy CBM tests next week as part of our interim assessments.
- Grades 9-11 will be taking the SMC math interim assessments the week of October 24<sup>th</sup> - 27<sup>th</sup>.
- Seniors McKenna Aerni and Brandon Saari have been chosen by the junior/senior high school staff as Santiam's nominees for Linn County Junior First Citizen.
- PSAT Testing October 19<sup>th</sup>.
- ASVAB Testing October 26<sup>th</sup>.

### STAFF GOAL

- Annual Alumni tournament weekend is November 11<sup>th</sup> - 13<sup>th</sup>.
- Hall of Fame Banquet is November 12<sup>th</sup>.
- Mr. Forste is working with Gil Anspacher to form an athletic website to help promote athletic programs. This site may also include an alumni link.
- Veteran's Breakfast November 11<sup>th</sup>.
- At the Tri-River Conference Principal's meeting in December each school will bring their activities coordinator and ASB President to share ideas.
- To help promote good attendance, passing grades, and appropriate behavior the school has again this year implemented the 30 minute early release at the end of the each week.

### INFRASTRUCTURE GOAL

- The school will be holding a fire, lockdown drill during the month of October.
- The baseball and softball scoreboards have been hooked up and should be ready for use.

- Mr. Hopson and Mr. Lindemann have worked to help address specific safety concerns throughout the grounds.

#### LEADERSHIP GOAL

- PBIS/Site Council Committee met and will once again reward students with good attendance, behavior and grades a free trip to the movie theatre in Stayton in December. This would then be repeated in June, but those students will go bowling in Salem.

**October School Board Report  
Santiam Elementary School  
October 12, 2016**

**SES:** 294 school enrollment

**Academic:**

Easy CBM assessments are completed for all students and Response to Intervention Groups have begun (much earlier than last year).

Book it - Our book it incentive reading program has started this year. We encourage logging reading and provide incentives for that program to support them along the way.

Music has been received well by 2nd and 3rd graders and we have now offered an afterschool program two days a week (Monday and Thursday) Currently offered for 2nd-6th graders.

After School Music currently has 34 students enrolled for this program.

Jr. Master Gardener after school program on Wednesdays a 10-week program has 24 students that have signed up. We are at our max and will have to wait list some.

November 4th is our grading day and upcoming conferences will be on Nov. 15<sup>th</sup> and 17<sup>th</sup> this year.

**Staff:**

Staff are engaging in professional development through this additional grant for Formative Assessment. We are receiving KUDOS from ODE as we are farther ahead of many who are engaging in the work. I am proud of the staff for diligently working on this and helping to refine their teaching skills and craft to support kids.

**Infrastructure:**

A few more things are completed for our building, we are continuing to make improvements where we can, the outside looks phenomenal, we have new desks and chairs for our 5th grades this year, new technology which is becoming more widely used with the students. We have added cameras and continue to improve safety where we can.

**Leadership:**

***Our committees have met during our last in-service:***

**PBIS:** Is working on an attendance goal for the school year. We are wanting to work with Michelle Sisk on an incentive based program for increasing and maintaining attendance.

Currently our **September** average attendance: **95.52%**

**Literacy:** This team discussed reviewing Easy CBM goals and creating an overall improvement goal for the school. This goal will be finalized by our next committee meeting and folded into our School Improvement Title IA plan.

**Math:** This team's goal for the school is to review and improve different ways for IXL to be used as intervention for math to address our math skills deficits. This goal will be folded into our Title IA schoolwide plan.

**Leadership:** We met and discussed PD? OFAST work, and committee structures and goals for our school as an overall and reviewed calendar.

**Techonology:** This committee did not meet this past time.

**Upcoming Events:**

PTO pie sales October 5th (END)

School Pictures October 6th, 2016

Book it begins- October 3rd

PTO mtg. October 10th 6:30-7:30 PM

Pie Delivery October 25th, 2016

Halloween/ Parties October 31

Picture Retakes 11/1

Grading Day/ In-service 11/4





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## Santiam Canyon School District Board Notes

October 2016

### 1. ACADEMIC GOAL

- a. We are beyond the 'new year' feeling and things are running smoothly within the classes and schools. I am pleased with the jump start we have on this year and the work being done to support our students academically, behaviorally and socially.
- b. I have a meeting in the next few weeks with leadership from Linn County Mental Health. We currently have them coming to our schools to meet with our qualifying students who have Oregon Health Plan. This is all done free to the schools. Our meeting is to discuss some holes we are seeing in coverage for our students, which could have a cost to the district. We have some students who need the service, yet either do not have OHP or legal guardians around to get them signed up for the service. If we were to support these few instances, there would be a cost to the district.

### 2. STAFF GOAL

- a. We are still in transition with one special education teaching position. Alex Nalivaiko has been stepping in to support.
- b. We have completed interviews for the Groundskeeper position. We had a great pool of candidates and had the difficult job of selecting the top candidate. We will have this announcement ready prior to the board meeting.
- c. The elementary OFAST Grant for staff development is underway. This is an intensive training program that will last most of the year focusing our teachers on promising practices in the classroom and with assessment. The grant supports the costs of additional teacher time and for substitutes.

### 3. INFRASTRUCTURE GOAL

- a. We now have the Chevy Cruze and Chevy Tahoe for staff use. They are welcomed additions to our fleet of vehicles.
- b. We are also looking into new mowers for the grounds. After some research on different models and brands, we have landed on the Kubota 72" mower. It has great features for mowing, maintenance and can support other attachments if needed. The Kubota is also on the state contract, which takes an additional \$6,500 off the price. This mower costs \$15,669.23. The next best option, which is not on state contract is a similar John Deere mower costing \$19,500.
- c. I have been working on getting a rental company to manage the new house rental. There has been some difficulty in finding a business to take it on for us. We are working now on finalizing a contract with a local business for rental support.
- d. We submitted a grant application for Seismic Upgrades for the auditorium building last week. This new grant is approximately \$1.4 million in work, which would be completed in the summer of 2018. We are unsure about our chances to get this grant again, but the pool is larger this round.
- e. Salem Fire Alarm Company will be coming out soon to look at our elementary school fire alarm system. We are having multiple issues with it and no one seems to be able to fix the

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current system, which is vintage to 1986. We may need to replace the main panel, but even more costly could be rewiring the system for the all the detectors. This is an area of safety, so we are exploring all options to get this fixed.

#### **4. LEADERSHIP GOAL**

- a.** Senator Girod came visited our schools last week. He got to visit classes and meet with staff. This was a great opportunity for him to get to see our school and hear from us what we face and things we would like to see.
- b.** I have been working on a City of Mill City committee looking into police service and coverage in the area. It has been informative and good to be a part of. Along with this, we had a break in at the elementary school last week. We had an iPad and some small student stuff stolen. We are trying to track the device and, thankfully, our cameras got pretty good pictures of the perpetrator. All the pictures and videos have been turned over to Linn County Sheriff's Office.
- c.** Overall, this has been a very busy start this year, which is a good thing. When change takes place, the workload increases and we are feeling it now. The good news is that the work load has shifted from chasing issues to chasing opportunity and improvements. Thank you for the board support and the support of the district staff and office staffs, who have stepped up to help implement the changes and improvements.