



Santiam Canyon School District 129J

150 SW Evergreen St.
Post Office Box 197
Mill City, Oregon 97360
Office (503) 897-2321

Todd Miller, Superintendent
Yvonne Hanna, Business Manager
Alexis Winn, Payroll
Nichole Cooper, AP & Administrative Secretary

SCHOOL BOARD MEETING REGULAR SESSION

September 14, 2016, 5:30 p.m.

Santiam Elementary

- | | | |
|-----|---|------------|
| 1.0 | Call to Order and Flag Salute | Action |
| 2.0 | Approval of/or Changes to the Agenda | Action |
| 3.0 | Public Comment
(Please complete an intent form prior to the call to order so the Chair knows you wish to speak.) | Discussion |
| 4.0 | Santiam Spotlight – None | Report |
| 5.0 | Oral Reports | Report |
| | 5.1. Oregon Connections – Allison Galvin | |
| | 5.2. Santiam Jr./Sr. High – David Plotts | |
| | 5.3. Santiam Elementary & ELL Report – Margo Williams | |
| | 5.4. Superintendent’s Report – Todd Miller | |
| | 5.5. Financial Report – Yvonne Hanna | |
| 6.0 | Consent Agenda | Action |
| | 6.1. Minutes of the August 10, 2016 Regular Board Meeting | |
| | 6.2. August Expenditures Report | |
| | 6.3. Second Reading of Policies | |
| 7.0 | Action Items | Action |
| | 7.1. Accept Resolution 16-17-01, Formative Assessment Professional Learning Grant | |
| | 7.2. Accept the Resignation of Amy Rodriguez, SES Special Education Teacher | |
| | 7.3. Recommendation to Hire Michelle Sisk, Attendance Officer | |
| | 7.4. Recommendation to Hire Dustin McGee, Head Football Coach | |
| | 7.5. Recommendation to Hire Kyle Netcher, Assistant Football Coach | |
| | 7.6. Recommendation to Hire Clint Forste, JV/Assistant Football Coach | |
| | 7.7. Recommendation to Hire Cooper Morgan, JV/Assistant Football Coach | |
| | 7.8. Recommendation to Hire Lisa Best, Head Volleyball Coach | |
| | 7.9. Recommendation to Hire Dan Cunderman, JV/Assistant Volleyball Coach | |
| | 7.10. Recommendation to Hire Stephanie Budlong, JV2/Assistant Volleyball Coach | |
| | 7.11. Recommendation to Hire Matthew Shepherd, Cross Country Coach | |
| | 7.12. Recommendation to Hire Kerry Crowston, Middle School Football Coach | |

Santiam Canyon School District does not discriminate on the basis of race, religion, color, national origin, disability, marital status, sexual orientation, sex or age in providing or access to benefits of education services, activities and programs in accordance with Title VI, Title VII, Title IX and other civil rights or discrimination issues; Section 504 of the Rehabilitation Act of 1973, as amended; and the American with Disabilities Act.

The following has been designated to coordinate compliance with these legal requirements and may be contacted at the Santiam Canyon School District office for additional information and/or compliance issues: Title II Coordinator, Title IX Coordinator and Section 504 Coordinator: Director of Special Programs, 150 SW Evergreen St./PO Box 197, Mill City, OR 97360, (503) 897-2321

- 7.13. Recommendation to Hire Carl Rupp, Middle School Football Coach
- 7.14. Recommendation to Hire Alicia Boyd, Middle School Head Volleyball Coach
- 7.15. Recommendation to Hire Donyea Saari, Middle School Assistant Volleyball Coach
- 7.16. Recommendation to Hire Kayla Budlong, Head Dance Coach
- 7.17. Recommendation to Hire JD Hill, Head Boys' Basketball Coach
- 7.18. Recommendation to Hire Rob LaFollett, Head Girls' Basketball Coach
- 7.19. Recommendation to Hire Greg Grenbemer, JV/Assistant Girls' Basketball Coach
- 7.20. Recommendation to Hire Kerry Crowston, Head Wrestling Coach
- 7.21.
- 7.22.
- 7.23.

- 8.0 Information Items Discussion
 - 8.1. Scholarship Banquet, October 15, 2016
 - 8.2. 2016 OSBA Annual Convention, November 10-13, 2016
 - 8.3. First Reading of Policy GCBDD/GDBDD - Sick Time
 - 8.4.
 - 8.5.

- 9.0 Executive Session Discussion
 - 9.1. ORS 192.660(2)(b), To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.
 - 9.2. ORS 192.660(2)(d), To discuss contract negotiations.

- 10.0 Items for the Next Meeting/s Discussion
 - 10.1. Next Regular Meeting Date: October 12, 2016, 6:30 at Santiam Elementary

- 11.0 Motion to Adjourn

SANTIAM CANYON SCHOOL DISTRICT 129J
REGULAR BOARD MEETING
Santiam Canyon Elementary School
August 10, 2016

The Board of Directors of the Santiam Canyon School District 129J, Linn and Marion counties, met at Santiam Elementary School on August 10, 2016. Board members present were: Richard Moore, Angie Fencl, Alicia Boyd, and Jamey Fawcett. Also present; Todd Miller – Superintendent; Yvonne Hanna – Business Manager; and approximately 7 staff and patrons.

1. Call to Order and Pledge of Allegiance: Rich Moore called the board meeting to order at 6:35pm and led the Pledge of Allegiance.
2. Approval and/or Changes to the Agenda: Add 7.13 Approve Emergency Action Plan for Athletics and 7.14 Discuss start time of board meetings
3. Public Comment/Audience Inquires: None
4. Santiam Spotlight: None
5. Oral Reports:
 - 5.1. Connections Academy: Allison Galvin shared that the building is almost ready. ORCA's Open House is slated for September 16th. Their teachers come back next week, ADM numbers are estimated at about 4200.
 - 5.2. Santiam Jr./Sr. High School: *see attached.* Dave Plotts shared that they are excited about the new English teachers, and they will be going through some of the Engage New York curriculum to prepare for the new year. He spoke highly of the high school summer work crew. There will be an 8th grade dance on Oct. 7th. Angie Fencl expressed concern regarding the reported attendance rate, Todd Miller agreed that it was a district wide problem and that the leadership team is already planning ways to address this problem.
 - 5.3. Santiam Elementary School: *see attached.* Margo shared that a OFAST grant has been received for \$42,500 that is earmarked for Professional Development on Assessments. Margo will be meeting with Kristie Cunderman next week to figure out the best way to roll this out. Margo referred to the ELL document that Nichole Cooper had sent to the board. She stated that our district is part of the LBL consortium, and this year's numbers will probably fluctuate between 5-20 ELL students throughout the year. She expressed how happy she was with all the work done at the school over the summer.
 - 5.4. Superintendent's Report: *see attached* Todd reported that the district was able to add 200 Chromebooks as well as iPads from monies received from Federal grant funds. This will allow a cart (housing the tablets) for every grade level in SES and in the Language and Science programs at the Jr./Sr. High School. The district will be hiring our own attendance officer this year, in the past this service was provided by LBL ESD. There has been a lot of facilities work going on over the summer. We will be purchasing a Suburban from a private party in Eastern Oregon, a 2005 Chevy Suburban with approximately 138,000 miles; it will be a definite welcomed addition to our aging fleet. The district purchased the piece of property at 300 SW Cedar St. that trues up the campus lot line. The seismic assessment will be conducted in the upcoming months for the auditorium application for the SRG application.
 - 5.5. Financial Report: Yvonne shared the August 2016 financial report. She will be moving the estimated SSF payback dollars into a liability account after we have our final audit. Currently we are looking at an estimated \$737K ending balance.
6. Consent Agenda:
 - 6.1. A motion was made by Angie Fencl to approve the consent agenda including the minutes of the June 2, June 8, June 23, June & July expenditure reports as well as the second reading of policies. Alicia Boyd seconded, motion passed 4-0.
7. Action Items: See Below
 - 7.1. Rich Moore moved to Authorize Superintendent, Business Manager/Deputy Clerk, Administrative Secretary and Business/Office Clerk to Make Payments, Jamey Fawcett seconded, motion passed 4-0.

- 7.2. Rich Moore moved to Authorize Superintendent to Sign for Federal and State Programs, Alicia Boyd seconded, motion passed 4-0.
- 7.3. Rich Moore moved to Appoint Superintendent as Executive Officer and Budget Officer, Alicia Boyd seconded, motion passed 4-0.
- 7.4. Rich Moore moved to Designate Pauly Rogers and Co., PC as 2016-17 Auditors, Jamey Fawcett seconded, motion passed 4-0.
- 7.5. Rich Moore moved to Designate The Canyon Weekly as the Official Newspaper for Publications of Legal Notices, Alicia Boyd seconded, motion passed 4-0.
- 7.6. Rich Moore moved to Designate Depositors for School Funds: US National Bank (Mill City) and Local Government Investment Pool (State), Angie Fencil seconded, motion passed 4-0.
- 7.7. Rich Moore moved to Designate Garrett, Hemann, Robertson P.C. as Legal Counsel, Jamey Fawcett seconded, motion passed 4-0.
- 7.8. Rich Moore moved to Designate Insurance Provider & Agent of Record – PACE Property Casualty – OSBA; Special Districts Association of Oregon (Provider) w/ Wilson-Heirgood, Associates as Agent and SDAO (Provider) and WHA (Agent) for Worker’s Compensation Coverage, Alicia Boyd seconded, motion passed 4-0.
- 7.9. Jamey Fawcett moved to Accept the Resignation of Daniel Asay, SJSHS English Teacher, Angie Fencil seconded, motion passed 4-0.
- 7.10. Alicia Boyd moved to Recommend the hiring of Danley Phillips, SJSHS English Teacher, Angie Fencil seconded, motion passed 4-0.
- 7.11. Jamey Fawcett moved to Recommend the hiring of George Morriera, SES Night Custodian, Angie Fencil seconded, motion passed 4-0.
- 7.12. Angie Fencil moved to approve the ASB Activity Requests for Volleyball, Alicia Boyd seconded, motion passed 4-0.
- 7.13. Alicia Boyd moved to approve the Athletic Emergency Plan that Clint Forste prepared, Angie Fencil seconded, motion passed 4-0.
- 7.14. Jamey Fawcett moved to approve the change in start time of board meetings to 5:30 beginning in September, Angie Fencil seconded, motion passed 4-0.
- 7.15. Alicia Boyd moved to approve the Aug 16-18 Football Camp ASB fundraiser, Angie Fencil seconded, motion passed 4-0.

8. Information Items:

- 8.1. First Reading of Policies (see agenda)
- 8.2. Radon Testing Plan – outlined the plan, and the details around the testing.
- 8.3. Lead Testing Plan – 50 samples have been submitted to the Lab.

9. Executive Session: None.

10. Motion to Adjourn: Alicia Boyd moved to adjourn and Angie Fencil seconded the motion and it passed 4-0, meeting adjourned at 8:06 pm.

Board Chairman

Board Secretary

SANTIAM JR/SR HIGH SCHOOL BOARD REPORT

September 14, 2016

ACADEMIC GOAL

- The school continues to enhance student's academics. Language Arts and Science classes all have access to Chromebooks.
- Students will now have another series of classes with CTE Construction to earn college credits while still in high school.
- Senior Seminar is set-up with students each having a complete bounded booklet listing everything they need to complete in order to graduate and for helping them with next steps after high school.
- Last year our students who were taking classes through Chemeketa Community College earned 300 college credits. This totaled a savings of \$27,125 in tuition.
- Robotics Club will travel to Bend for a First Tech Challenge work session on September 10th.
- Graduation is June 9th at 8 p.m. This is a week earlier than in previous years. Students will still easily meet the required number of seat hours mandated by the state.

STAFF GOAL

- New staff to the district are Danley Phillips (Language Arts), Carl Rupp (Language Arts & Social Science), Cooper Morgan (Science) and Chris Lindemann (Industrial Arts/CTE Construction). The school feels very fortunate to have teachers of this quality able to replace some of the veterans who have left. All of our new staff are helping with extra-curricular programs.
- Last spring Mr. Forste was a finalist for Athletic Director of the Year for Oregon.
- The Jr./Sr. High School is currently working on trying to develop a website for alumni.
- Nominations are being sought for the next round of Santiam Hall of Fame. Nomination deadline is June 24th.

INFRASTRUCTURE GOAL

- Students and staff are excited about the upgrades at the school. The new carpet in the entry way to the school looks very good and inviting. The new carpet in the office also adds a more professional look.
- Mr. Lindemann is currently working with students in the new construction class to begin cleaning up and remodeling the shop area. It is already looking much better. Students seem excited.
- The summer work crew did an outstanding job of working throughout both buildings. Their help allowed the custodial staff to work more on repairs and deep cleaning and not just moving things around.

LEADERSHIP GOAL

- Staff are expected to make at least 3 positive communiques home to parents by the end of September.
- A coaches meeting was held during in-service. Mr. Forste listed the expectations and procedures needing to be met.
- Staff are being encouraged to get more information to the district office to post on Facebook to promote school activities and events.

SES School Board Report September 2016

Academic:

We have close to 300 enrolled students at this point of the start of the school year. We have several new enrollees.

School started well, students have found their classrooms and are settling in.

RTI program is beginning to assess new students and determine groupings and will begin the third week of school,

IXL, PE and Library began the first week of school

We are able to offer Music one day a week for each of the 2nd and 3rd grade classes. Thank you Hearts to Arts for that . Music instruction began the first week of school as well!

Staff:

We are welcoming Mr. Nalivaiko our Special Education Director as our Teacher of record for our Life Skills classroom as well as Ms. Hannah Baker as our additional Life skills support person to help learn and provided instruction with our elementary life skills team.

Professional Development has begun our Elementary staff we are embarking on 50 hours of professional development over the course of the school year. Kristie Cunderman will be my lead teacher for 4-6 grade teacher teams and Jenny Longfellow will be the lead teacher for k-3 teachers. More to come on this adventure and maybe future presentations about what we are

Infrastructure:

Our building facilities has begun to look so much better. We had some slight hiccups through the summer but with the help of the HS custodial staff and students we were able to be ready for the beginning of the school year.

We are currently working on some alarm issues.

We have increased cameras, speakers and more communication systems that we will begin to implement.

Leadership:

- Goal is to focus on attendance. Currently we are working on collecting daily data. Our school goal is 96% attendance. We will be working with our new School Attendance Liaison to have her start on those students who have returned and need some touch base at the beginning of the year and whom may need support.

Attendance: 9/6/16: 93.94%

9/7/16: 95.45%

- OFAST (Oregon Formative Assessment School Team grant)



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Santiam Canyon School District Board Notes

September 2016

1. ACADEMIC GOAL

- a. We have received our SBAC testing results from last year. Overall, we showed decreases in both math and ELA. Staff will be analyzing the overall data and looking at the individual student results to determine next steps, changes or supports for improvement.
- b. The shop building transformation is underway. Chris Lindemann has some great plans in place to teach valuable concepts to students, while constructing their own workspace.

2. STAFF GOAL

- a. We ended up starting this year short-handed in a few positions: Special Education Life Skills and Grounds/Transportation. Alex is picking up the Special Education classroom currently until we fill the position. I have been working on the transition planning for Grounds and Transportation and picking up the transportation logistics. It has been a busy start, but the staff and classrooms appear to be off to a great start. I was really impressed with the staff on day one!
- b. It has been great to see the amount of support we have. Staff, students, community members and businesses are all chipping in so many different ways to support the students and our schools.

3. INFRASTRUCTURE GOAL

- a. Lead Testing- The results of our lead testing are now posted on our website. Since then we found 2 more faucets that need testing and the one faucet that tested high has been replaced. We are now waiting on results to finalize the testing.
- b. I am actively pursuing two vehicles for our fleet: one Suburban-like vehicle to replace our Cooper colored Suburban. We need a more reliable vehicle for student transportation. I am also looking into a small fuel-efficient car for sending staff to meetings. Currently, staff either takes a Suburban or their own vehicles that we have to reimburse for mileage. Having a small car will pay for itself over time.

4. LEADERSHIP GOAL

- a. We recently found out about an ODE funding error from the 2011-12 to 2012-13 school years in which they were supposed to dock our Federal Title 1 allocations by \$4909.00. We have pushed back on the request, asking for the detailed explanation and reasoning for the mishap on our end. The funding in question is Federal dollars, yet ODE is asking that we pay them back with general fund dollars. We are also pushing back on that to make sure that we can do this. We are prepared to pay them, but we are waiting to make sure we get the background information and that the repayment can be made using general funds.
- b. I am working with Senator Girod's office to schedule a time for him to come and visit our schools and tour our district.

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